



St. Patrick's Church



1414 Shawnessy Blvd. S.W., Calgary, Alberta T2Y 2L7

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Ministry Volunteer Requirements

| Requirement | Low-Risk Ministry | Medium-Risk Ministry | High-Risk Ministry* |
|---|-------------------|----------------------|---------------------|
| Parish Registration | ✓ | ✓ | ✓ |
| Volunteer Information Form (VIF) | ✓ | ✓ | ✓ |
| Agreement to Model Code of Conduct (AMCC) | ✓ | ✓ | ✓ |
| Interview with Ministry Coordinator(s) | ✗ | ✓ | ✓ |
| Police Information Check (PIC) | ✗ | ✗ | ✓ |
| Reference Check | ✗ | ✗ | ✓ |

**Unless otherwise noted, all high-risk ministry requirements apply to adult (18+) coordinators, leaders and volunteers. Only the Parish Registration and AMCC for Youth forms are required for youth volunteers.*

Ministry Risk Assessment and Additional Requirements

| Ministry | Risk Assessment | Additional requirements | Notes |
|-------------------------------|-----------------|---------------------------------------|---------------------------------|
| Altar Servers | High | 'Called to Protect' Diocesan workshop | Works with children and youth |
| Baptism Preparation Team | Medium | | Visits family homes |
| Bible Study | Low | | |
| Bulletin Stapling | Low | | |
| Catholic Women's League (CWL) | Medium | | Often visits schools |
| Children's Liturgy (CL) | High | 'Called to Protect' Diocesan workshop | Works with children ages 4-10 |
| Choir | Low | | For mass choirs only |
| Collection Counter | Medium | | Handles money |
| Couples for Christ (CFC) | Low | | |
| Decorating Committee | Low | | |
| Eucharistic Ministers (EM) | Medium | Pledge Card | Handles the Sacred Eucharist |
| Finance Committee | Medium | | Access to financial information |
| Funeral Receptions | Low | | |
| Gift Families | Low | | |

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|--|--------|--|---|
| Knights of Columbus (KoC) | Medium | | Often visits families |
| Legion of Mary | High | 'Called to Protect' Diocesan workshop | Visits elementary, junior and senior high schools |
| Library | Low | | |
| Mom's Group (Wednesday Mornings) / Babysitting | High | 'Called to Protect' Diocesan workshop | Works with children / babysits |
| Office Help | Low | | |
| Parish Council | Low | | |
| Pastoral Care | High | Pledge Card, Diocesan workshop | Visits seniors' homes |
| Readers | Low | | |
| Rite of Christian Initiation for Adults (RCIA) | Low | | |
| Sacrament Preparation | High | 'Called to Protect' Diocesan workshop | Works with children |
| Sacristans | Medium | | Maintains the Sacristy |
| Seniors Group (65+) | High | Diocesan workshop | Works with seniors |
| Servants of God (Sunday Evenings) | Low | | |
| Society of St. Vincent de Paul (SSVP) | High | Diocesan workshop | Works with the vulnerable |
| Stewardship Committee | Low | | |
| Together In Action Appeal | Low | | |
| Ushers | Medium | Safety and emergency training | May be involved in emergency situations during Mass |
| Vacation Bible Camp (VBC) | High | 'Called to Protect' Diocesan workshop | Works with children |
| Welcome Committee (WC) | Low | | |
| Young People's Choir (YPC) | High | 'Called to Protect' Diocesan workshop | |
| Youth Group | High | 'Called to Protect' Diocesan workshop | Works with youth ages 13-17 |
| Young Adults (YA) Group | Low | | |

Non-Ministries / Other Groups

All of the following groups are low-risk:

- Feed the Hungry
- Good Food Box
- Kitchen Inventory
- Sacristy Linens & Laundry

For questions or concerns regarding volunteer registration, the screening process, and other queries, please contact: Caitlin Marshall, Parish Screening Coordinator, at 403-254-6878 Ext. 109 or Screening@StPatrickCalgary.com.